



Erasmus+



UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386

Transcript of Records

This is to certify that according to their official record of studies

Name: _____ **D.o.B:** _____ **Citizenship:** _____

attended the courses listed below during their period of study at Heidelberg University.

Place: Heidelberg University

Duration of Exchange: _____

Semester	Department	Course Type	Title of coursework	Course requirement	Grade report

To be verified by the respective Institute

Seal

b.o.

Date:

NOTE:

The academic year is divided into 2 semesters:

Sommersemester (SoSe) = spring / summer semester (1st April until 30th September)

Wintersemester (WS) = fall / winter semester (1st October until 31st March)

TYPE OF COURSE

<i>Vorlesung</i>	Lecture
<i>Proseminar</i>	Basic seminar
<i>Hauptseminar</i>	Advanced seminar
<i>Oberseminar</i>	Advanced seminar for degree candidates
<i>Tutorium</i>	Tutorial
<i>Praktikum</i>	Practical
<i>Übung</i>	Exercise
<i>Sprachkurs</i>	Language Course
<i>Studienbeg. Deutschkurs</i>	Language Tutorial

COURSE REQUIREMENTS

<i>Klausur</i>	Written examination
<i>Abschlußklausur</i>	Final examination
<i>Mündliche Prüfung</i>	Oral examination
<i>Referat</i>	Presentation
<i>Hausarbeit/Essay</i>	Term paper/Essay
<i>Protokoll</i>	Taking of minutes
<i>Hausaufgaben</i>	Written assignments

GRADING SYSTEM

<i>1 = sehr gut</i>	very good (best possible grade)
<i>2 = gut</i>	good (well above average)
<i>3 = befriedigend</i>	satisfactory (average, meets all requirements)
<i>4 = ausreichend</i>	sufficient, passed
<i>5 = nicht ausreichend</i>	deficient (fail)
<i>unbenoteter Schein</i>	pass (P)
<i>Teilnahmeschein</i>	certificate of attendance (CA)

Please note:

Should credit points be mentioned on the transcript, they usually refer to the European Credit Transfer System (ECTS)